

| Year 4: 2018-19                                                                           |                                                                                               |                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                        |       |      |
|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|
| Implement course scheduling process that allows adult learners' wants and needs to be met | Acad. Deans; Faculty; Adv.; AgileGrad Mgmt. Analyst; Course Schedulers; Workforce Center Adv. | Expanded use of AgileGrad; clear pathways established that includes one of three avenues to completion—face-to-face, blended/hybrid, online | Previous noted pathways will include 3 avenues to completion; there will be a clear pathway for adult learners in criminal justice, law enforcement, patient care technician, and licensed practical nursing; course fill rates at the workforce will improve another 5%; there will be an increase of 3% in time to degree completion for adult learners and veterans | 8/18  | 6/19 |
| Enhance and develop process for awarding credits for completion of workforce training     | Dir. PLA                                                                                      | Strengthen partnership with Goodwill/Easter Seals MN (G/ESM) and MN Resource Center; determine add'l                                        | 3 new additional pathways will be created with G/ESM and MN Resource Center; 2 partnerships will be created with trade                                                                                                                                                                                                                                                 | 10/18 | 6/19 |

| Specific Tasks to be Completed                                                                                                                            | Primary Participants                                         | Methods Involved                                                                                                                                                                                                                                                                       | Tangible Results                                                                                                                                                                                                         | Timeframe            |      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------|
|                                                                                                                                                           |                                                              |                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                          | From                 | To   |
| programs and industry certifications including programming in customized training/continuing education (CT/CE)                                            |                                                              | training program alignments with credit courses; create partnerships with trade unions & prof. organizations for converting specialized certifications to credit; work with CT/CE leaders and program faculty to develop process for awarding credit for noncredit program completions | unions; process for pathway between CT/CE and credit courses developed                                                                                                                                                   |                      |      |
| Expand number of courses, online and blended/hybrid, that have been QM reviewed                                                                           | Dir. Distance & Adult Learning; Fac. Dev. Coord.             | One-on-one sessions between faculty and Faculty Dev. Coord. to assist with alignment of course design and QM rubric                                                                                                                                                                    | 16 courses complete QM review process; 8 per semester                                                                                                                                                                    | 9/18                 | 5/19 |
| Expand QM trainings to include course reviewer trainings                                                                                                  | Dir. Distance & Adult Learning; Fac. Dev. Coord.             | Develop process for identifying faculty to complete peer review and master review training; offer rubric training                                                                                                                                                                      | 4 faculty complete peer review training; 4 faculty complete master review training; 20 faculty complete rubric training                                                                                                  | 9/18                 | 6/19 |
| Expand experiential learning opportunities                                                                                                                | Dir. CEL                                                     | Design programming and courses that offer variety and integration of experiential learning opportunities                                                                                                                                                                               | Experiential learning expanded to capstone, field exploration, career, and research based courses                                                                                                                        | 9/18<br>2-yr process | 5/20 |
| Expand resources based on the national Prof. and Organizational Dev. Network (POD) best practices in faculty development; both infrastructure and content | Fac. Dev. Coord.; Acad./Faculty Dev. Days Planning Committee | Integrate POD models with existing resources; develop training processes that utilizes POD materials                                                                                                                                                                                   | Faculty Development Coordinator will attend POD Conference; processes developed and professional development sessions offered utilizing POD research, best practices, and materials; 1 development large session offered | 11/18                | 5/19 |

| Specific Tasks to be Completed                    | Primary Participants                             | Methods Involved                                                                                                   | Tangible Results                                                                                                                                                          | Timeframe |       |
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| Track and assess outcomes                         | Project Dir.; Inst. Research; Project Staff      | Develop and administer appropriate assessment tools (e.g., surveys, questionnaires as outlined in evaluation plan) | Appropriate qualitative and quantitative data collected and available to inform the project activities, reporting                                                         | 11/18     | 05/19 |
| Conduct quarterly formative evaluation activities | Project Dir.; Inst. Research                     | Collect and analyze data; prepare internal reports                                                                 | Formative assessment to help guide project implementation                                                                                                                 | 10/18     | 9/19  |
| Conduct external evaluation activities            | Project Dir.; Inst. Research; External Evaluator | Collect and analyze data; prepare APR; plan for next year                                                          | Summative evaluation ensures valid assessment of implementation strategies, captures the impact of the project relative to objectives, and provides quantifiable evidence | 9/18      | 11/18 |