

Year 3: 2017-18					
Implement course scheduling process that allows adult learners' wants and needs to be met	Acad. Deans; Faculty; Adv.; AgileGrad Mgmt. Analyst; Course Schedulers; Workforce Center Adv.	Expand existing scheduling process and use of AgileGrad	There will be a clear pathway for adult learners in executive, administrative, and legal assisting programs and human services/early childhood development programs; course fill rates at the workforce center will improve another 10%; accelerated blended/hybrid degree options will be expanded to two or more degree pathways	9/17	5/18
Advisors will work with adult learners to develop specific academic plans that include PLAs using AgileGrad	Advisors	One-on-one advisor/student sessions face-to-face or virtually	An additional 10% of adult learners will have an academic plan	9/17	5/18
Expand the Center for Experiential Learning (CEL)	Dir. CEL; Advisors; Faculty	Add field exploration opportunities to healthcare and criminal justice career programs and internship courses within liberal arts programs (psychology, sociology, biology, communications, fine arts); expand support system for career advising to provide upfront career services	20 adult learners and veterans per year clarify major choice and 20 adult learners per year gain experience related to their transfer major; 10% adult learners and veterans provided up front career development assistance and 10% increased referral to career services department for in-depth career development with 20% increase in career counseling/exploration appointments	8/17 ongoing	5/18
Develop process for transcribing PLA credits that is consistent between colleges	Dir. PLA; Registrar	Review process of credit transcription and align processes between IHCC/DCTC	New transcripts at DCTC showing individual PLA course completion	10/17	7/18
Expand advisor expertise related to best practices	Dir. Distance & Adult Learning;	Train advisors on using technology such as Skype,	All advisors will understand how to facilitate a virtual orientation; 10% of	11/17	8/18

Specific Tasks to be Completed	Primary Participants	Methods Involved	Tangible Results	Timeframe	
				From	To
for onboarding new adult learners	Dir. PLA; Adult Learner Adv.	Adobe Connect, Camtasia and mobile applications to develop a virtual orientation	adult learners will participate in virtual orientation		
Expand number of courses, online and blended/hybrid, that have been QM reviewed	Dir. Distance & Adult Learning; Fac. Dev. Coord.	One-on-one sessions between faculty and Fac. Dev. Coord. to assist with alignment of course design and QM rubric	16 courses complete QM review process; 8 per semester	8/17	5/18
Track and assess outcomes	Project Dir.; Inst. Research; Project Staff	Develop and administer appropriate assessment tools (e.g., surveys, questionnaires as outlined in evaluation plan)	Appropriate qualitative and quantitative data collected and available to inform the project activities, reporting	11/17	05/18
Conduct quarterly formative evaluation activities	Project Dir.; Inst. Research	Collect and analyze data; prepare internal reports	Formative assessment to help guide project implementation	10/17	9/18
Conduct external evaluation activities	Project Dir.; Inst. Research; External Evaluator	Collect and analyze data; prepare APR; plan for next year	Summative evaluation ensures valid assessment of implementation strategies, captures the impact of the project relative to objectives, and provides quantifiable evidence	9/18	11/18